

# Unable to access Protocols

## Problem

The Action drop down for the protocol I am assigned to is not available to me.

## Solution

If a protocol's **Action** drop down is not available, this is an indicator you are not authorized as either PI, Co-PI, or Delegate to the protocol.

### But I'm the PI?

If you are the PI, it is possible we have an old email address assigned to you or need to confirm your access is set up accordingly. Please send an email to [VPR-IT@UTHSCSA.EDU](mailto:VPR-IT@UTHSCSA.EDU) in the event you are in fact the PI to the protocol. Please include the Protocol name and number.

### But I'm the Co-PI?

If you are the Co-PI, it is also possible the email address assigned to the protocol needs to be updated, or we need to review your credentials. Please send an email to [VPR-IT@UTHSCSA.EDU](mailto:VPR-IT@UTHSCSA.EDU) in the event you are in fact the PI to the protocol. Please include the Protocol name and number. If we find you are not the Co-PI, the PI, or a delegate on the protocol can add you as the Co-PI.